

# **Privacy Policy**

We value your privacy. We collect and process your personal data in compliance with the applicable data protection regulations, in particular the EU General Data Protection Regulation (GDPR). Your data is collected and processed in order to offer you the above-mentioned website. This statement describes how and for what purpose your data is collected and used and what options you have with regard to your personal data.

By using this website, you consent to the collection, use and transfer of your data in accordance with this Privacy Policy.

## **1 Controller**

The controller responsible for the collection, processing and use of your personal data within the meaning of the GDPR is

SDA-engineering GmbH  
Kaiserstr. 100, TPH III - B  
52134 Herzogenrath  
Germany  
Tel: +49 (0) 2407 / 56848-0  
Fax: +49 (0) 2407 / 56848-29  
E-mail: [info\(at\)sda-engineering.de](mailto:info(at)sda-engineering.de)  
Web: [www.sda-engineering.de](http://www.sda-engineering.de)

If you wish to object to the collection, processing or use of your data by us in accordance with this Privacy Policy as a whole or for individual measures, please address your objection to the above-mentioned controller.

You can save and print out this Privacy Policy at any time.

## **2 General Use of the Website**

### **2.1 Access data**

We collect information about you when you use this website. We automatically collect information about your usage behaviour and interaction with us and record data about your computer or mobile device. We collect, store and use data about every access to our website (so-called server log files). The access data includes name and URL of the accessed file, date and time of access, transferred data volume, notification of successful access (HTTP response code), browser type and browser version, operating system, referrer URL (for example, the previously visited page), IP address and the requesting provider.

We use this log data, without allocation to your person or other profiling activities, for statistical evaluations for the purpose of operation, security and optimisation of our website, but also to anonymously record the number of visitors to our website (traffic) and the extent and nature of use of our website and services, as well as for billing purposes if necessary, and to measure the number of clicks received from cooperation partners. Based on this information, we can provide personalised and location-based content, analyse traffic, troubleshoot and improve our services. We reserve the right to check the log data at a later date if, on the basis of concrete

evidence, there are grounds for suspecting illegal use. We store IP addresses in the log files for a limited period if this is necessary for security purposes or for the provision or billing of a service, for example if you use one of our offers. After the order process has been aborted or payment has been received, we delete the IP address if it is no longer required for security purposes. We also store IP addresses if we have a concrete suspicion of a criminal offence in connection with the use of our website. In addition, we store the date of your last visit as part of your account (e.g. when registering, logging in, clicking on links, etc.).

## **2.2 E-mail contact**

If you contact us (for example by e-mail), we will store your details for processing the request and in the event that follow-up questions arise. We only store and use further personal data if you give your consent or if this is legally permissible without special consent.

## **2.3 Legal bases and retention period**

The legal basis for data processing in accordance with the above paragraphs is Art 6(1)(f) GDPR. Our interests in data processing are in particular to ensure the operation and security of the website, to investigate the manner in which visitors use the website, and to simplify the use of the website.

Unless specifically stated, we only store personal data for as long as is necessary to fulfil the purposes pursued.

## **3 Your rights as a data subject**

According to the applicable laws, you have various rights regarding your personal data. If you wish to assert these rights, please send your request by e-mail or by post to the address specified in section 1, clearly identifying yourself.

Below you will find an overview of your rights.

### **3.1 Right to confirmation and information**

You have the right to receive confirmation from us at any time as to whether personal data relating to you will be processed. If this is the case, you have the right to obtain from us free of charge information about the personal data stored about you together with a copy of this data. Furthermore, you have a right to information concerning:

1. the purpose of processing;
2. the categories of personal data being processed;
3. the recipients or categories of recipients to whom the personal data have been or are still being disclosed, in particular recipients in third countries or international organisations;
4. if possible, the planned duration for which the personal data will be stored or, if this is not possible, the criteria for determining this duration;
5. the right to have your personal data corrected or deleted, or to have their processing restricted by the data controller, or to object to such processing;
6. the right to lodge a complaint to a supervisory authority;
7. if the personal data is not collected from you, all available information about the origin of the data;
8. to be informed about the existence of automated decision-making, including profiling in accordance with Article 22(1) and (4) GDPR and - at least in these cases - meaningful information on the logic involved and the scope and intended effects of such processing for you.

If personal data are transferred to a third country or an international organisation, you have the right to be informed of the appropriate guarantees in accordance with Article 46 GDPR in connection with the transmission.

### **3.2 Right to correction**

You have the right to request us to correct any inaccurate personal data concerning you without delay. Taking into account the purposes of processing, you also have the right to request the completion of incomplete personal data, including by means of providing a supplementary statement.

### **3.3 Right to erasure ("Right to be forgotten")**

You can demand the erasure of your personal data concerning you under the conditions of Article 17(1) GDPR without undue delay, insofar as their processing is not necessary according to Article 17(3) GDPR.

1. The personal data are no longer necessary for the purposes for which they were collected or otherwise processed.
2. You withdraw your consent on which the processing was based in accordance with Article 6(1)(a) or Article 9(2)(a) of the GDPR and there is no other legal basis for the processing.
3. You oppose processing pursuant to Article 21(1) GDPR and there are no overriding legitimate grounds for processing or you oppose processing pursuant to Article 21(2) GDPR.
4. The personal data have been processed unlawfully.
5. The deletion of personal data is necessary to fulfil a legal obligation under Union law or the law of the Member States to which we are subject.
6. The personal data have been collected in relation to information society services provided in accordance with Article 8(1) GDPR.

If we have made the personal data public and we are obliged to delete them, we will take appropriate measures, including technical measures, taking into account the available technology and the implementation costs, to inform the controllers who process the personal data that you have requested the deletion of all links to this personal data or of copies or replications of this personal data.

### **3.4 Right to restriction of processing**

You have the right to request us to restrict processing if one of the following conditions is met:

1. you dispute the accuracy of your personal data for a period that enables us to verify the accuracy of your personal data,
2. the processing is unlawful and you refuse to delete the personal data and instead request that the use of the personal data be restricted;
3. we no longer need the personal data for the purposes of processing, but you do need the data to assert, exercise or defend legal claims, or
4. you have lodged an objection to the processing pursuant to Article 21(1) GDPR, insofar as it is has not yet been clarified whether the justified reasons of our company outweigh yours.

### **3.5 Right to data portability**

You have the right to obtain the personal data concerning you that you have provided to us in a structured, commonly used and machine-readable format. In addition, you have the right to transmit such data to another controller without our interference, provided that

1. processing is based on consent pursuant to Article 6(1)(a) GDPR or Article 9(2)(a) GDPR or on a contract pursuant to Article 6(1)(b) GDPR; and
2. the processing is carried out using automated methods.

When exercising your right to data portability in accordance with paragraph 1, you have the right to request that the personal data be transferred directly by us to another controller, insofar as this is technically feasible.

### **3.6 Right of objection**

You have the right to object at any time to the processing of personal data concerning you under Article 6(1)(e) or (f) GDPR for reasons arising from your particular situation, including profiling based on these provisions. In this case, we will no longer process personal data unless we can prove compelling grounds for processing that outweigh your interests, rights and freedoms, or the processing serves to assert, exercise or defend legal claims.

If we process personal data for direct marketing purposes, you have the right to object at any time to the processing of personal data concerning you for the purpose of such advertising; this also applies to profiling, insofar as it is associated with such direct marketing.

You have the right to object to the processing of personal data concerning you, for scientific or historical research purposes or for statistical purposes in accordance with Article 89(1) GDPR, for reasons arising from your particular situation, unless the processing is necessary for the performance of a task in the public interest.

### **3.7 Automated decisions including profiling**

You have the right not to be subject to a decision based exclusively on automated processing – including profiling – that has legal effect against you or significantly impairs you in a similar manner.

### **3.8 Right to revoke consent under privacy law**

You have the right to revoke your consent to the processing of personal data at any time.

### **3.9 Right to lodge a complaint to a supervisory authority**

You have the right to lodge a complaint with a supervisory authority, in particular in the Member State in your place of habitual residence, place of work or place of the alleged infringement, if you consider that the processing of personal data concerning you is unlawful.

## **4 Data security**

We make every effort to ensure the security of your data in accordance with the applicable data protection laws and technical possibilities.

However, we would like to point out that data transmission over the Internet (for example, communication by e-mail) may be subject to security gaps. A complete protection of data against access by third parties is not possible.

## **5 Disclosure of data to third parties, no data transfer to non-EU countries**

We only use your personal data within our company.

If and to the extent that we involve third parties in the performance of contracts (such as logistics service providers), this personal data is only received to the extent to which the transfer is necessary for the corresponding service.

In the event that we outsource certain parts of data processing ("order processing"), we contractually oblige contractors to use personal data only in accordance with the requirements of data protection laws and to ensure the protection of the rights of the data subject.

A data transmission to places or persons outside the EU outside the cases mentioned in section 2.3 of this declaration does not take place and is not planned.